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SANJEEVAN
ENGINEERING & TECHNOLOGY INSTITUTE, PANHALA
Sanjeevan Knowledge City, Somwar Peth-Injole, Panhala, Tal. Panhala, Dist. Kolhapur
Pin- 416 201 (Maharashtra) Phone : 9146999500

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○ Permanent Affiliation by Dr. Babasaheb Ambedkar Technological University, Raigad

Ref: SETI/IQAC/2023-24/043

Date: 04/12/2023

NOTICE

It is hereby informed that, the IQAC meeting will be held on 5th December, 2023 11.30pm at Principal Cabin. The Agenda for the meeting is as attached.

All the heads of department and IQAC coordinators are requested to be present 5 minutes before the time.

Dr. Sanjeev N. Jain
IQAC Chairperson

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Date: 04/12/2023

Agenda of IQAC meeting

Agenda for IQAC meeting to be held on 5th December 2023, 11:30pm at Principal Cabin.

1. Cycle II SSR progress of completion
2. Finalising the Date of SSR completion
3. Finalising the Date of IIQA submission
4. Preparation of metric wise supporting pdfs
5. Revised Qualitative metric supporting checklist
6. NBA work review
7. NIRF application review of 2022-23
8. Any other point with permission of the Chair

Dr. Sanjeev N. Jain
IQAC Chairperson

Cr 3 — Fri
Cr. 6 — Fri
Cr. 1 — MON
Cr. 4 — ✓
Cr 7 — MON 11/12
Cr. 5 — TUE 12/12
Cr. 2 — FRI

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Date: 05/12/2023

Minutes of Meeting

Minutes of IQAC meeting held on 05th December, 2023 11:30 am at Principal Cabin.

The following members were present:

1. Dr. Sanjeev N. Jain : IQAC Chairperson
2. Dr. S. G. Sapate : Vice Principal
3. Prof. E. P. Salokhe : Dean Academics
4. Dr. G.C. Koli : Dean, IQAC
5. Dr. V. H. Deokar : HoD, Mechanical
6. Dr. V. V. Puranik : HoD, Electrical
7. Prof R. S. Nejkar : HoD, CSE
8. Prof. S. P. Nangare : HoD, BSH
9. Dr. M. N. Hiremath : HoD, Civil
10. Prof. S. A. Babar, IQAC coordinator CSE
11. Dr. S. P. Jadhav, IQAC coordinator Auto
12. Prof. P. S. Atigre : for Mechanical IQAC Coordinator Prof. D. V. Patil
13. Prof. P. R. Patil, IQAC coordinator Auto
14. Prof. V. T. Metkari : Electrical IQAC Coordinator
15. Prof. J. S. Mevekari : Civil IQAC Coordinator
16. Prof. A. C. Thoke : Criteria 5 coordinator

Points:

1. Cycle II SSR progress of completion:

   Dean, IQAC Dr. G. C. Koli has taken the review of completion of cycle II documents criteria wise preparation and declared 74% of completion of the SSR.

2. Finalising the Date of SSR completion:

   Principal and Chair person of IQAC, Dr. S.N. Jain declared 20th December 2023 as the final date of SSR completion by considering the opinions of all criteria heads.

3. Finalising the Date of IIQA submission:

By the opinions of all members it has been finalised that after completion of all pending qualitative supporting documents IIQA application should be done.

4. Preparation of metric wise supporting pdfs:

By the review of the progress of the metric wise work Chair person instructed to all to complete the all documents as per below schedule;

Criteria I	12/12/2023
Criteria II	19/12/2023
Criteria III	08/12/2023
Criteria IV	12/12/2023
Criteria V	12/12/2023
Criteria VI	08/12/2023
Criteria VII	12/12/2023

5. Revised Qualitative metric supporting checklist:

   The revised checklist has been thoroughly read by Dean IQAC and the concerned discussions have been completed and resolved the queries from criteria heads.

6. NBA work review:

   NBA work of criteria I has been discussed by the Chairperson IQAC.

7. NIRF application review of 2022-23:

   NIRF coordinator, Prof. J.S. Mevekari declared the application last date as 5th January 2024 and the concern brainstorming has been carried for directing completion of the same.

8. Any other point with permission of the Chair

Chairperson has announced 9th December 2023 is the alumni meet day.

Regarding website space arrangement for the cycle II SSR uploading, Chairperson has given the concern guidelines to Prof. S. A. Babar, website coordinator.

Dean Academics, Prof. E.P. Salokhe has informed all regarding the internal and external academic audit of A.Y. 2022-23 and instructed to all Heads of department for the preparation of DBATU Format I & II.

PRINCIPAL
Sanjeevan Engg. & Tech. Institute
Somwar Peth, Panhala - 416 201

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Date: 05/12/2023

Attendance Sheet:

Following members were present for the IQAC Meeting on 5th December 2023 at Principal cabin.

Sr. No.	Name	Designation	Signature
1.	Dr. S. N. Jain	Principal	
2.	Dr. Suhas G. Sapate	Vice Principal	
3.	Prof. E. P. Salokhe	Dean Academics	
4.	Prof Dr. G. C. Koli	Dean IQAC	
5.	Dr. Vinayak. H. Deokar	HoD Mech	
6.	Dr. M. N. Hiremath	HoD Civil	
7.	Prof. Dr. V. V. Puranik	HoD Electrical	
8.	Mr. Nejkar Rahul S.	HoD CSE	
9.	Mr S. P. Nangare	HoD BSH	
10.	Mr. P. S. Atign	IQAC coordinator Mech	P.S.Atish
11.	Prof. J. S. Nevekari	IQAC coordinator Civil	D.V. Patil Sir is on leave [For this meeting only]
12.	Mr V. T. Metkari	IQAC coordinator Electrical	→ metkari is on leave
13.	Prof. S. A. Babar	IQAC coordinator CSE	
14.	Dr. S. P. Jadhav	IQAC coordinator Auto	5/12/23
15.	Prof. P. R. Patil	IQAC coordinator BSH	5/12/23
16.	Prof. A. C. Thoke	Cr. 5 Coordinator	5/12/23
17.			
18.			